



**Vendor:** Microsoft

**Exam Code:** 74-325

**Exam Name:** Administering Office 365 for Small Business

**Version:** DEMO

#### QUESTION 1

You need to migrate from Microsoft Exchange Server 2010 to Office 365.  
Your organization has more than 1,000 users.  
Which migration method should you use?

- A. cutover Exchange migration
- B. remote move migration
- C. IMAP migration
- D. Staged Exchange migration

**Answer: B**

#### QUESTION 2

You need to choose an Office 365 subscription plan that provides unlimited mailbox archive storage space.  
Which three plans meet the requirements? (Each correct answer presents a complete solution. Choose three.)

- A. Office 365 Enterprise E4
- B. Office 365 Midsize Business
- C. Exchange Online Plan 1
- D. Exchange Online Plan 2
- E. Office 365 Enterprise E3

**Answer: ADE**

#### **Explanation:**

D (not C): Exchange Online Plan 2 (but not Exchange Online Plan 1) includes:  
Unlimited storage: Take advantage of unlimited storage (50 GB of storage in the user's primary mailbox, plus unlimited storage in the user's In-Place Archive).

#### QUESTION 3

How much Microsoft SharePoint Online storage space does the Office 365 Small Business plan include for each tenant?

- A. 15 GB
- B. 25 GB
- C. 35 GB
- D. 50 GB

**Answer: C**

#### QUESTION 4

You need to assign users the minimum permissions required to manage lists in a Microsoft SharePoint Online site collection.  
Which permission level should you assign?

- A. View Only
- B. Limited Access
- C. Create
- D. Edit

**Answer: B**

**QUESTION 5**

You are configuring a Windows PowerShell administration connection to Microsoft SharePoint Online. Your company domain is contoso.com.

You need to create the connection and authenticate to Office 365.

Which Windows PowerShell cmdlet should you run?

- A. Set-SPOSiteGroup -Site https://contoso-admin.sharepoint.com -Identity Administrators
- B. Connect-SPOService-Url https://contoso-admin.sharepoint.com -credential admin@contoso.com
- C. Set-SPOTenant -ExternalServicesEnabled -NoAccessRedirectUrl https://contoso.sharepoint.com
- D. Connect-SPOService-Url https://contoso.sharepoint.com -credential admin@contoso.com

**Answer: B**

**QUESTION 6**

How much Microsoft SharePoint Online storage space does the Office 365 Midsize Business plan include for each tenant?

- A. 500 GB
- B. 1 TB
- C. 1.25 TB
- D. 1.5 TB

**Answer: C**

**QUESTION 7**

Your company has an extranet site that is hosted on Microsoft SharePoint Online.

You need to ensure that an external user can access the site.

Which three actions should you perform? (Each correct answer presents part of the solution. Choose three.)

- A. Activate external user invitations for the site collection.
- B. Create a user account, and assign a SharePoint license to the account.
- C. Allow access requests for the site.
- D. Allow external users for the site collection.
- E. Send an invitation to the user.

**Answer: ADE**

**Explanation:**

D: Enable external sharing for SharePoint Online By default, SharePoint Online does not allow external users. To enable the potential for external users to be invited to any of the site collections in your environment, do the following steps.

Sign in to the SharePoint Online Administration Center. On the home page, click Manage Site Collections. On the Site Collections page, click Settings and then click Manage External Users. In the External Users dialog box, click Allow.

Click Save.

A: Activate external sharing for a site collection After the SharePoint Online environment has been set to allow external sharing, site collection administrators can choose whether or not to allow external users to be invited to sites in their site collections. Use these procedures to allow

external sharing for a site collection.

Sign in to the site collection for which you want to enable external users. On the site collection home page, click Site Actions, then click Site Settings, and then under Site Collection Administration, click Site collection features. In the Site Collection Administration Features page, under the list of features, for External user invitations, click Activate.

E: When you invite an external user to use your sites, you have the option to give them Visitor or Member permissions. Visitors have read access and Members have read and write access to the site or sites. For more information about SharePoint permission groups, see the links in the See Also section.

1.From any page in the site, click Site Actions, and then click Share Site.

2.Type the e-mail address of the external user you want invite into either the <site name> Visitors box, or the <site name> Members box; where <site name> is the name of your site.

3.In the Message box, type an e-mail to the user to remind them why they are receiving permission to the site.

4.Click Share.

### QUESTION 8

What is the maximum storage quota for each Microsoft SharePoint Online site collection?

- A. 10 GB
- B. 50 GB
- C. 100 GB
- D. 500 GB

**Answer: C**

### QUESTION 9

Your company has an Exchange Online Plan 1 subscription. A user can view, but not edit, Microsoft Word attachments while working in Microsoft Outlook Web App.

You need to ensure that the user can edit document attachments while working in Windows Internet Explorer.

What are two possible ways to achieve this goal? (Each correct answer presents a complete solution. Choose two.)

- A. Assign an Office 365 Enterprise EI license to the user.
- B. Assign an Office 365 Enterprise E3 license to the user.
- C. Install Office Professional Plus on the user's computer.
- D. Run the Office 365 desktop setup tool on the user's computer.

**Answer: AB**

### QUESTION 10

Your company migrates to Office 365 Small Business.

You cannot access your email account by using Microsoft Outlook Web App on a computer that runs Windows Internet Explorer 7.

What should you do?

- A. Run the Office 365 desktop setup tool from the Office 365 admin center.
- B. Upgrade to the current version of Internet Explorer.
- C. Install Office Professional Plus from the Office 365 admin center.
- D. Install the current version of Outlook.

**Answer: B**

**QUESTION 11**

You subscribe to the Office 365 Small Business plan. Your company has 15 user mailboxes. You need to enable the Litigation Hold feature for each mailbox. What should you do first?

- A. Create a service request.
- B. Purchase a subscription to an Office 365 Midsize Business plan and migrate the users.
- C. Modify the default retention policy.
- D. Enable audit logging for all mailboxes.

**Answer: B**

**QUESTION 12**

Which two statements about the Office 365 Help Desk Administrator role are true? (Each correct answer presents a complete solution. Choose two.)

- A. The administrator cannot make changes to tenant administrator accounts.
- B. The administrator can reset passwords for user account administrator accounts.
- C. The administrator can reset passwords for standard user accounts.
- D. The administrator can reset passwords for billing administrator accounts.

**Answer: AC**

**Explanation:**

Help Desk Admin:

Has read only permission to all company objects, and has reset password privileges. Cannot reset password for Tenant, Billing, or User Account Admins.

**QUESTION 13**

Which three products does Office 365 include? (Each correct answer presents a complete solution. Choose three.)

- A. Microsoft Office Standard
- B. Microsoft Lync Online
- C. Microsoft Exchange Online
- D. Microsoft System Center
- E. Microsoft SharePoint Online

**Answer: BCE**

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