Exam Code: Access Exam Name: ICDL the access exam Vendor: ICDL Version: DEMO

Part: A

1: Which two of these statements about referential integrity are true?

A.If a record in a parent table has a related child record referential integrity prevents you from deleting the parent record

B.In Access, referential integrity is enforced by typing in a rule.

C.You can set rules about referential integrity in a one table database.

D.Referential integrity ensures that records in linked tables are automatically updated when changes are made.

E.A child record cannot be entered unless it has a parent in the database if referential integrity is used

2: Log on to the database named Car Hire with the username icoffey and password ken*72

Correct Answers: A E

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	Microsoft Access ? × Create a new database using • Image: Create a new database using file •	
Ready	C:\Addresses	

Correct Answers: Select open an existing file -> select c:\windows\desktop\car hire -> ok -> type icoffey in the name box \rightarrow ken*72 in the password box

3: Create a new blank database.

ID Company Name Billing Address Contact First Name Co. 1 Brinks China 7 Earl St Joan Sui 2 Babel 10a North Wall Thomas Rei	Joan			Customers : Tab
1 Brinks China 7 Earl St Joan Sui 2 Babel 10a North Wall Thomas Rei				Customerin
		/ Earl St	Contract of Contract Contract of Contract of Contract	
3 Amber Lighting Grav Park Joe Kei	Inomas	10a North Wall	Babel	2
A THE PARTY AND A THE PARTY AN	Joe	Gray Park	Amber Lighting	3
4 Crinleys 28 Thomas St Kumar Gu	Kumar			
5 Trident Pillows Knowles Alley Larry Hin	Larry	Knowles Alley	Trident Pillows	5
6 Sayalot Chatam St Omar Sal	Omar	Chatam St	Sayalot	6
7 SlumberWell Meeting Sqr Pierre Vin	Pierre	Meeting Sqr		
8 Oyster Pond 47 Oriel Road Anna Maria Sin	Anna Maria		Oyster Pond	8
9 Giant Arm 31 White's Strand Francesca Ch:	Francesca	31 White's Strand	Giant Arm	9
10 Harry Sumara 31 Smiths Terrace Lisa Wa	Lisa	31 Smiths Terrace	Harry Sumara	10
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9 Giant Arm 31 White's Strand Francesca 10 Harry Sumara 31 Smiths Terrace Lisa	Francesca Lisa	31 White's Strand 31 Smiths Terrace Cookes Corner	Giant Arm Harry Sumara Rest A While	9 10 11

Correct Answers: Click on the new tool from the database toolbar -> select database -> ok

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	- First Name
	School School
	Form Footer

4: Use Microsoft Access Help to find information about decimal numbers.

Correct Answers: Help -> Microsoft access help -> type decimal numbers -> search

5: Hide the Formatting (Form/F	Report) toolbar.
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	Table1: Table Field Name	Data Type	Description		
24	Company ID	AutoNumber	Descripcion		
Q.	Company Name	Text			
-	PO Box	Text			
	Postal Code	Text			
1	Code	Text			
3	Location	Text		1.1	
				×	
		Field Proper	rties		
	General Lookup			A field name can be up to 64 characters long, including spaces. Press F1 for help on field names.	

Correct Answers: View -> toolbars -> select formatting (form/Report)

6: Save the above table and give it the name Sals.

1	l Orders : Table			크미츠		
0	Field Name	Data Type	Description	A		
1×	Company ID	AutoNumber		100		
H	PO Box	Text				
	Po Box Postal Code	Text				
	Code	Text				
	Quantity	Number				
	Price	Currency		*		
	Field Properties					
1	General Lookup			A field name can be up to 64 characters long, including spaces. Press F1 for help on field names.		

Correct Answers: Click on the save tool from the table design toolbar -> type Sales -> ok